



Are you ready to make a real difference?

Position: Senior Architect
Location: Slough, Berkshire
Company: Carless + Adams –
 Leading architects in the care sector

“Clients often contact us simply with an aspirational project idea and we help them to develop a design brief and programme that aims to turn their ideas into a reality. All projects are personally overseen by a director or an associate, using their experience to identify and solve any issues and to ensure optimised delivery, cost control and customer satisfaction.”

Melissa Magee,
 Carless + Adams
 Managing Director

Overview

At Carless + Adams, we understand that the provision of high-quality care has never mattered more and we are passionate about the services we provide. We have positioned ourselves as an Architectural Practice with an exclusive focus on design of the highest-quality supported living and care accommodation to help residents and carers to live their best possible lives.

With over sixty years’ proud history, we are driven every day by our passion and determination to reimagine the future of supported living and promote independence, wellbeing and quality of life. We are proud to already be a partner of choice for over 200 clients across the UK and to have built a strong reputation throughout the sector. Commitment to excellence is at the very heart of our business, with a relentless focus on quality of design, innovation and best practice. Our diverse, highly skilled, passionate designers are unified with a belief – good design can positively transform people’s lives.

The role requires the design and management of various projects for the design of new buildings, the spaces in and around them as well as the restoration, refurbishment and conservation of older buildings.

In addition, the role necessitates developing new ways of repurposing existing buildings in order to produce successful schemes with a commercial viability whilst also maintaining and being sensitive to the original building heritage . Involvement in construction projects will be from the earliest stages right through to completion. The role works under the direction of a director or other senior members of the practice but minimal supervision and independent working is expected.

Duties and responsibilities

Design:

- + Developing initial design ideas and concepts with the client to develop a brief and ascertain exact requirements, budget, building usage and impact on the local community and environment
- + Assessing sites and preparing feasibility proposals
- + Preparing detailed design proposals using computer-aided design (AutoCAD to show usage of space, what the building will look like in its environment and how it will be built
- + Presenting the design proposals to clients
- + Preparing planning applications and presentations
- + Once the designs have been approved, produce or co-ordinate the production of detailed drawings for the tender and construction of the works

Carless & Adams is a Limited Company registered in England & Wales. No. 11512972.

Director: Melissa Magee
 BA (hons) DipArch RIBA

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Duties and responsibilities (cont.)

Project management:

- + Specifying the nature and quality of materials required
- + Negotiating with contractors and other professionals
- + Preparation of tender documents and attendance of contractor interviews
- + Co-ordinating the work of other colleagues, consultants and contractors (Resource scheduling)
- + Making site visits to check on progress and inspect work which may include some over-night stays
- + Making sure that the project is running within the agreed time frame and budgets
- + Managing and resolving problems that might come up during the project

Communication:

- + Advising clients on the practicality of their project and managing of client expectations
- + Meeting and liaising with clients and establishing good working relationships with necessary contacts
- + Advising clients at all RIBA workstages of a project on progress and timescales
- + Liaising with local planning, building control department and other statutory bodies and outside organisation attending regular meetings with clients, contractors and other specialists including engineers, surveyors, architectural technicians and technologists, in order to make sure that their buildings meet the necessary standards and working closely with construction specialists on site

Teamwork and management:

- + Working as part of a team on larger projects
- + Managing a small team providing guidance and delegation as necessary. Other duties, as deemed necessary for the proper performance of this role. Skills and personal qualities

Skills, knowledge and experience

Skills:

The post holder should:

- + Be registered with the Architects Registration Board (.architect with at least two years post part 3 experience
- + Have strong visual awareness and an eye for detail
- + Have good drawing skills, with the ability to work in three dimensions (3D)
- + Have good mathematical skills to at least A-level standard
- + Be computer literate in Word and Excel
- + Use IT in design and project management, specifically using software packages such as Revit/ AutoCAD and Google Sketch Up
- + Have a working knowledge of Adobe Photoshop/ InDesign
- + Have an up to date understanding and a knowledge of the legislation relevant to the construction industry regarding specific building types when required
- + Have good knowledge of the UK planning application process and UK Building Regulations.

- + Have a valid UK driving licence
- + Maintain professional memberships with regulatory bodies and keep a record for continuing professional development

Qualities:

- + Be creative, inventive and imaginative
- + Have excellent verbal and written communication skills
- + Have good presentation skills
- + Have good project management and organisation skills
- + Be able to manage multiple projects at different stages
- + Be able to keep within financial budgets and to achieve project deadlines
- + Have a logical, analytical and creative approach to problem solving
- + Have good and effective time management skills
- + Be self-confident and able to cope with criticism of their work
- + Be able to take instructions and be able to manage others
- + Be passionate about buildings and the built environment
- + Care about people, sustainability and the environment
- + Champion the importance of sustainability in architecture and encourage all parties to recognize its importance
- + Have an interest in art and design

Working at Carless + Adams

We won't achieve what we want to achieve for the care sector if we don't have the best people. At Carless + Adams, we understand the importance of what we do and we know that each one of us makes a vital contribution to our success and reputation. Every member of our outstanding team is dedicated to changing the face of care and supported living by creating spaces, nestled at the very heart of our wider communities, that surprise and delight residents and carers and enable independent lives to be lived to the full. We share a vision and values, enjoy our culture and have the talent and enthusiasm it takes to really make a difference.

Every member of the team is crucial to our success and it's equally vital that they feel respected, appreciated and recognised for the great work they do and above all enjoy their time at work. Our ambition is to make care a positive choice and we won't achieve that without a positive culture.

We work hard but we work smart as a team and we're always there for each other. For those with the stamina, we'll play hard too. There's always a cheeky get together at the pub on a Friday and every year we host two company events, a summer day out and winter party chosen by the team. And you've got to stay healthy too, so you'll always find fresh fruit in the kitchen.

Want to help change the future of care?

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